Student- User manual

Link for checking result on portal in production system is given below: http://svkmepdbci.svkm.ac.in:50100/irj/portal

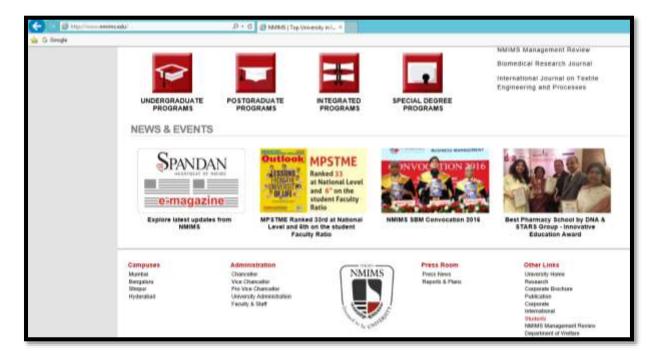
Login ID: will be the 11 digit SAP Student Number allotted to each student for example 80118160001.

Default password set in the system is: **Init@123**

*Please ignore the above password in case already reset the password.

Enter the Captcha displayed on screen and click on LOGON

Students can login to SVKM's NMIMS University website and go to Student option on the main page and then click on student login:





This is the portal login screen:



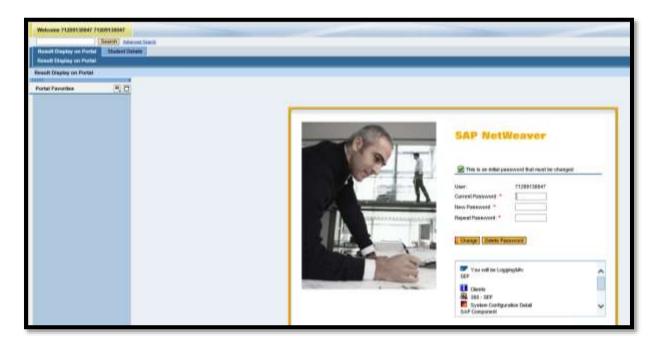


System will prompt candidates to change password. Enter the old password as init@123 and new password as desired by candidates





If candidates get the screen as shown in the screen shot below then they need to click on Delete password option:



This is the portal screen shown below.

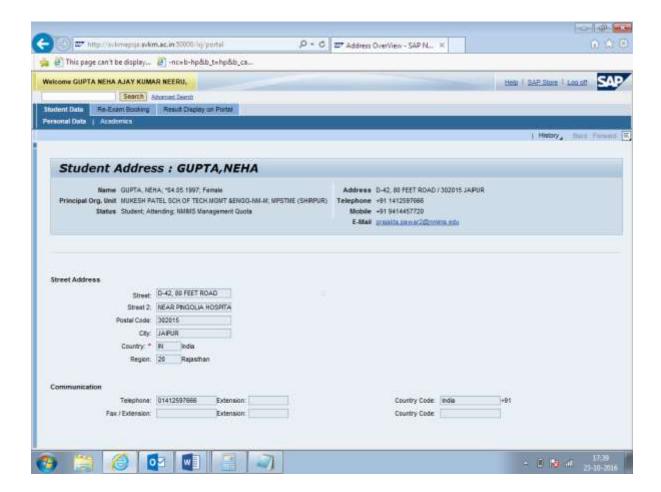
Candidate can see multiple tabs such as; **STUDENT DETAILS** where student name, address, email id and other relevant information can be viewed.

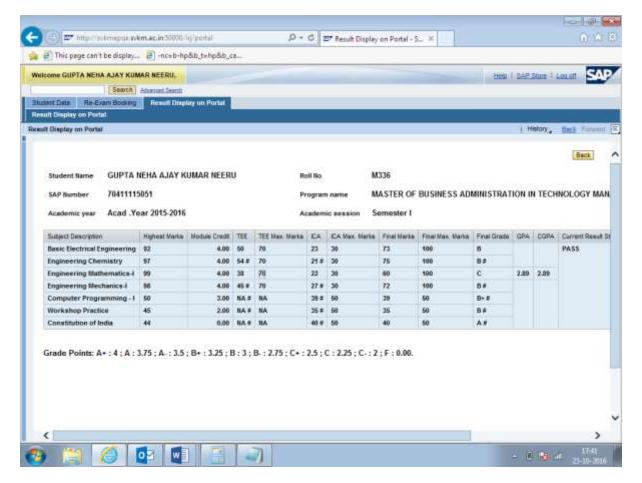
RESULT DISPLAY ON PORTAL

Candidate can view results of each academic session by selecting the program, academic year and academic session information.

REEXAM REGISTRATION:

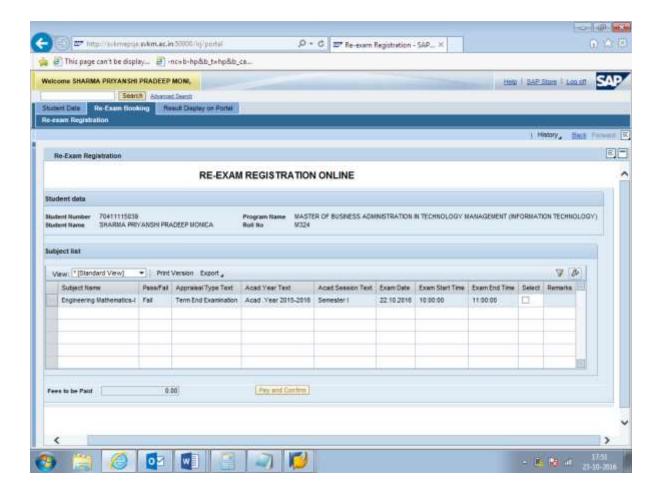
Using this tab, students can view all failed modules for which payment can be made and online application for re-exam creation can be completed.



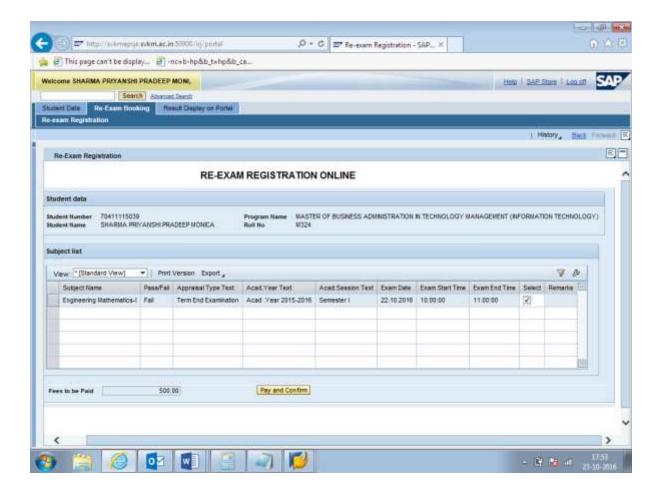


Re-exam booking tab;

On clicking this tab, if candidate has any F module and re-exam is planned for such modules then the candidate can select the modules to apply for re-exam

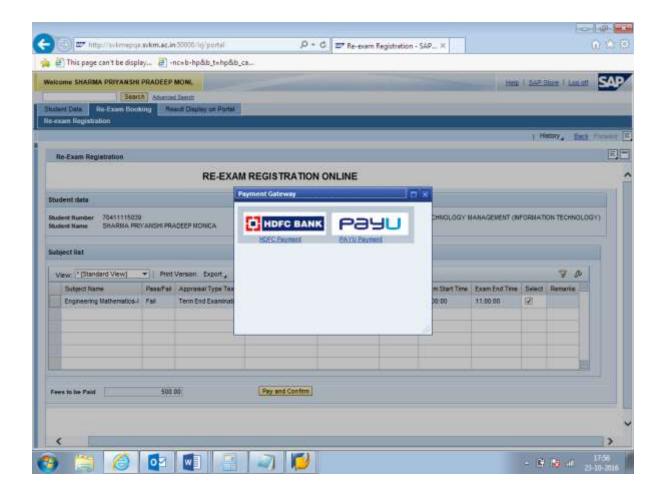


Fee to be paid for re-exam will be displayed on the screen. Click on pay and confirm button to proceed to payment gateway

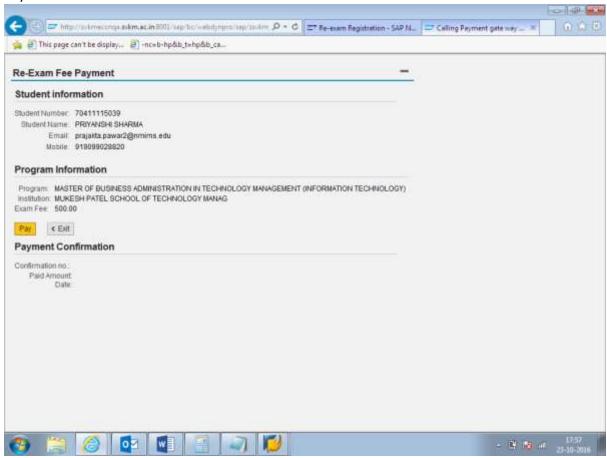


Candidate will have two options to choose from – The HDFC and PAYU

HDFC gateway allows to pay using Credit card /Debit card/Net banking facility while the Pay U option will allow only Net banking using any of the listed banks in the drop down list.

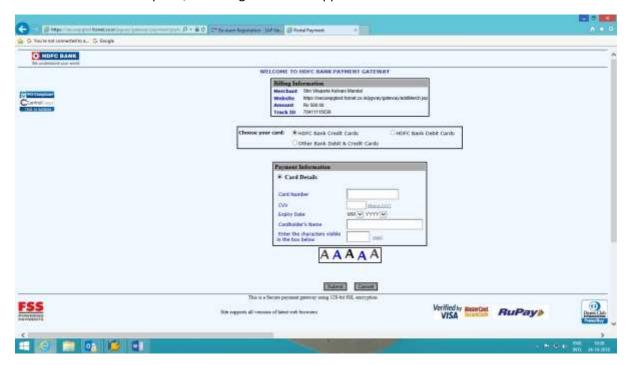


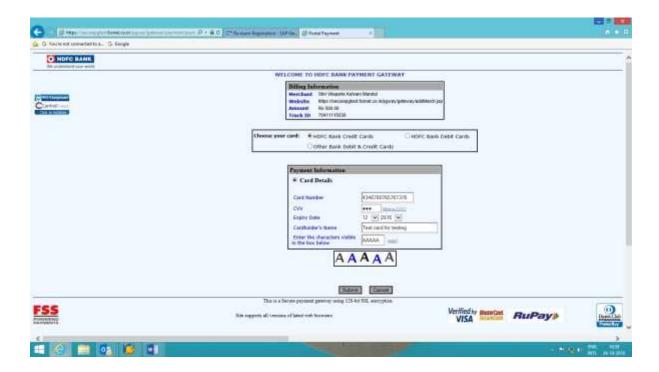
Pay



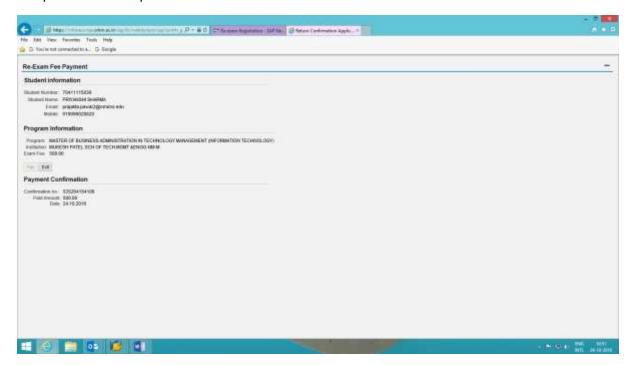
Click on PAY option on this screen to complete the payment of re-exam fees.

On selection of HDFC option, following screen will appear

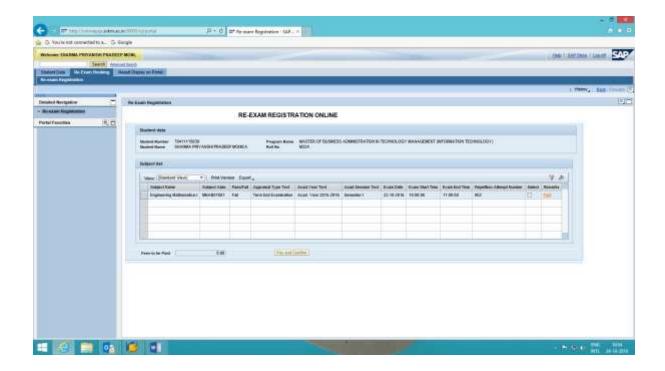




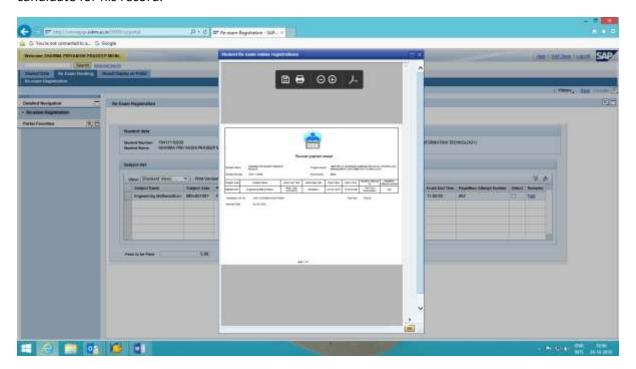
Similarly candidate can select PAY U option and enter the details to complete the online payment for completion of attempt creation.



On successful payment, status will be shown as PAID.



On clicking the Paid remark, acknowledgement can be viewed. The same will be sent as email to candidate for his record.



FAQ's

Q.1 User locked message appearing on the student portal.

Answer: If candidate tries to login multiple times with incorrect password then user

id may get locked , in such situation, please send the student number with

screen shot to sapbasis@svkm.ac.in to unlock username.

Once the basis team will unlock the user name, the candidate can use the

id to login student portal.

Q.2 How do I access PORTAL?

Answer: On the website <u>www.nmims.edu</u> there is a link of student login new.

Alternatively candidates can directly click on portal link and view result:

http://svkmepdbci.svkm.ac.in:50100/irj/portal.

Click on the link & enter the user name & password to login.

Q.3 I forgot my password?

Answer: click on GET SUPPORT option to get the password reset and new system

generated password will be received by candidate in his registered email

id.

Q.4 When will the PORTAL open for result/re-exam creation?

Answer: The exam department of institute will communicate the date of re-exam

online application and declaration of result.

Q.5 How to access STUDENT PORTAL?

Answer: Login to the student portal through institute website www.nmims.edu.

Q.6 Whom to contact in case of issues?

Answer: In case of any issues please send an email to the Exam coordinator and

course coordinator who will then escalate the matter suitably and get it

resolved.

Q.7 Information displayed in Student details tab is/are incorrect?

Answer: please submit an application with issue and corrections required along with

supporting document, to the respective course coordinator for further

action.

Q.8 No information is displayed when clicked on re-exam booking option?

Answer:

 In case the re-exams are not planned for the failed subjects then such subjects will be displayed but will not be editable (candidate will not be able to apply)

• If no failed modules are available then this page will be blank.

• If the re-exam booking period is not maintained (begin date and last date of applying for re-exam) then message will be displayed to

students.